



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
March 7, 2019  
\*\* APPROVED \*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ZOOM on March 7, 2019, in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Brocker, Vice President and Secretary  
Kurt Knauss, Member  
Samuel I. Moorhead, Member

**Governing Board Members Absent:**

Jennifer White, Member

**Staff Present:**

Pat Burke, GPC Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, Derryl Meeks, Maintenance Supervisor, Mike Pastor, RTC Director, Charles Shire, Gila County Attorney's Office and Chastity Van Buskirk, Administrative Assistant.

**OTHER GUESTS:** EAC Vice-President Heston Welker, Teresa Bailey, EAC Associate Director Institutional Research, Shannon Seballos, EAC Director of Accreditation and Effectiveness, Chris Jones and Ashley Hullinger from UofA Cooperative Extension, Glen Lineberry from Miami High School

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called to order the Gila County Community College District Governing Board Work Session meeting at 9:05 a.m. on March 7, 2019. President Spehar called roll and stated that there was a quorum. Member White was absent. Member Moorhead led the Pledge.  
President Spehar announced that there were no guests at the Payson Campus.

**2. Discussion**

**A. Presentation of programs at Miami High School/Information/Discussion**

Glen Lineberry the Principal at Miami High School gave a PowerPoint presentation on the self-driven and largely self-financed school improvement program started about 4 years ago. He provided information on different programs that have led to a reduction in on-campus drug and alcohol presence and a reduction in disciplinary referrals. The school has overhauled the Junior High curriculum while working with ASU's office of Scholarships and Innovation. This has shown positive results. Many upgrades and programs for students and teachers in all areas including using technology networks was presented. Mr. Lineberry believes they will have an online network of at least a dozen rural high schools to exchange instruction at the upper level on August 1<sup>st</sup>. Details are being worked on. Questions were asked and discussion followed.

**President Spehar directed the Board members to skip to Item 2.D so that the guests could provide their presentation.**

**D. Student Run Water Campaign/Information/Discussion**

Ashley Hullinger directed the Board to the hand out that was given to them. She stated that the Water Resources Research Center has been funded to do work in the Globe-Miami area for the past 3 years through the US Bureau of Reclamation. A needs assessment of general water resources in the area was completed as well as a gathering of information to present to the public. While speaking with Leitha Griffin about how they might partner with GCC, they came up with the idea that water quality and water supply would be issues that students could understand and develop their own message to take action on. Students would be given baseline information and instruction so they could develop their message to impart to others.

Workshops for the students would be provided to help them understand the message and what action they might take to impact the community. President Spehar had questions about what the Board would be committing to such as the timeline and the elements and he was going to discuss with counsel if an IGA was necessary. Counsel's response could not be heard so President Spehar said he would discuss it off line.

**After Item 2.D, President Spehar directed the Board back to Items 2.B and 2.C.**

**President Spehar informed the Board that items 2.B and 2.C would be handled together as they are the Globe Fire Department Educational Services Agreement and the San Carlos Apache Healthcare Agreement. President asked that these agreements be tabled because he has been advised they do not comply with Department of Education requirements. The agencies involved have been notified that the issues will be ironed out during the next month.**

**B. Globe Fire Department Educational Services Agreement/Information/Discussion**

**Item 2.B. tabled** (Copy attached and made a part of the official minutes).

**C. San Carlos Apache Healthcare Agreement/Information/Discussion**

**Item 2.C. tabled.** (Copy attached and made a part of the official minutes).

**E. Dates for Special Meeting for Budget Presentation and Approval/Information/Discussion**

President Spehar stated that he has been working with VP Welker and they would like to have Tim Curtis, VP of Finance come to present the process and answer any questions the Board may have. The date of Friday March 23, 2019 at 10:30 was agreed upon.

**F. Freedom of Expression Committee Policy/Information/Discussion**

Member Moorhead informed the Board the Freedom of Expression Committee Policy must provide input for the annual report. During the regular session he will ask the Board to approve the work presented to them today so that it meets the criteria of having a Board policy letter in place for him to report. (Copy attached and made a part of the official minutes).

**G. Appointing a real property evaluation and negotiating team with authority to procure necessary evaluation services not to exceed one thousand dollars.**

President Spehar provided some background information. He stated that sometimes opportunities arise to acquire pieces of real property to supplement the Payson or Globe Campuses. He informed that there is no process in place to move on these opportunities. President informed there is a piece of property adjacent to the Globe Campus that may be of interest. The team would provide information for the Board to make decisions. President asked that Derryl Meeks, Dean Pat Burke, Member Knauss and he make up the committee. This would establish a process to follow.

**H. FTSE Information from Teresa Bailey, Associate Director of Institutional Research and Shannon Seballos, Director of Accreditation and Effectiveness/Information/Discussion**

Teresa Bailey informed that the main role is to serve as stewards of data information for the College and the main goal is to contribute accurate, informative and timely data for the needs of the College. Ms. Bailey reviewed the information provided on the PowerPoint presentation and explained FTSE to the Board. She stated that they are currently working on revising documents to provide better efficiency and real-time data to meet the needs of the College.

Shannon Seballos informed the Board that she has managed the accreditation for EAC for the last eight years. She stated that EAC just went through the reaffirmation accreditation process and was granted accreditation for the next ten years. That accreditation includes all of the campuses which includes Payson and Globe. Shannon provided copies of the new criteria for accreditation that was just issued by the Higher Learning Commission.

**Vice President Welker informed the Board that he had to leave the meeting at this time.**

### 3. **Reports/Information/Discussion**

**A. President/Board Report/Information/Discussion**

President Spehar reported that he had already covered everything he had to report and would pick up again under the Legislative Strategy report.

**B. Dean's Report/Information/Discussion**

Dean Burke stated that the Dean's report for both the Globe and Payson Campuses was included in the Board packet. She informed that she did not have anything to add to the report unless the Board had questions.

Vice President Brocker asked if there was anything coming up that the Board should be aware of. Dean Burke informed that both campuses would have the Graduation Outcome Assessment testing on Wednesday March 20<sup>th</sup> at 8:00 a.m.

**C. Dean's Report/Information/Discussion**

Dean Butterfield's report is part of the packet. President Spehar informed that she is out today.

**D. Financial Report/Information/Discussion**

Susan informed the Board their packet included the Financial Recap for January 2019. The second quarter billing form EAC was received and President Spehar is going to review before payment is made. The payment for the second quarter is \$1,230,523.84. Susan reported that she received an email from the Auditor General's office about the audit. They will be coming but it will be after April 15. Susan asked for questions and there was no response. (Copy attached and made a part of the official minutes.)

**4. Standing Business****A. Update on the Accreditation Strategy/Information/Discussion**

Vice President Bocker informed that she would have more to report after she attends the Higher Learning Commission Conference in Chicago for one day on Saturday April 6. She stated that she believes the Board will be able to determine where we go from there.

**B. Update on Board Policy Strategy /Information/Discussion**

Vice President Bocker informed that at the last meeting she questioned if adding course fees requires Board approval and discussion was held on the process for adding the fees. Vice President Bocker wanted the record to show that one or both Deans were going to check with EAC to see if there was some process for adding those fees and make sure that it wouldn't conflict with their fees. She asked if the Dean had checked and Dean Burke responded that she had not checked with EAC. Vice President Bocker stated that she is looking forward to working with Teresa and Shannon.

**C. Update on the Legislative Strategy/Information/Discussion**

President Spehar informed that he meets with the committee by telephone conference once a week to go through all the Bills that have been tagged as being of interest to GCC. That list is then whittled down to the most important ones. President stated that they hope to have a Work Force Development Bill that is favored be in the spotlight position of being "The Bill". There is a good collation moving forward and the President remains optimistic about being included as a matter of fairness and equity to the taxpayers and voters of this County. This would have to go before the voters statewide for their approval. He did inform that we are in the Governor's Budget as we were last year.

**D. Update on Communication Strategy/Information/Discussion**

Leitha Griffin informed that there were several GPC instructors who provided a presentation for the Globe High School Seniors. She was able to obtain a pretty good list of Seniors interested in our programs. During the high school parent teacher conferences a GPC booth was set up. Leitha traveled to Payson a few weeks ago and met with the Rim Country Chamber of Commerce Director and worked on the GCC Webpage. Leitha informed that we have been asked to help the Friends of Rim Country work on their page as well. The adult dental students presented to 2<sup>nd</sup> graders in both Globe and Miami schools. Many photos were taken and shared on Facebook. The Nursing Disaster Drill was held in Payson on Tuesday and we made a video of the drill. Both GPC and Payson Nursing Students were in attendance.

**Leitha addressed upcoming events for the Board:**

CVIT Day is March 25<sup>th</sup> at GPC

The Pinal Mountain Foundation for Higher Education golf tournament is scheduled for April 13<sup>th</sup> at Apache Gold. Registration begins at 7:00 a.m.

Work is continuing on StemFest for April 27<sup>th</sup>.

President Spehar asked Leitha to put together a monthly list of calendar events and send it to the Board. Leitha readily agreed. He then asked what her involvement in helping with the Webpages consisted of. Leitha replied that Dean Butterfield requested that she help. Leitha explained that it is a directory page and the link goes directly to our directory page.

**E. Update on Partnering Strategy/Information/Discussion**

President Spehar stated that with Leitha's help the Water Campaign is moving forward along with Mr. Lineberry's report and opportunities with Globe. President asked Mr. Pastor if there was an update on the Yavapai Program. Mr. Pastor replied that since Cory Foster left there has been an interim director who has not moved forward but on March 8<sup>th</sup> someone would be named to take Mr. Foster's place. Steve Mavis, an ADOT employee has been tasked to contact all the entities involved in the Construction Academy Program. Mr. Pastor said he contacted Mr. Mavis last week and was told that he was the first one to contact him so he would be put at the top of the list. Mr. Pastor stated that the DOC program was running very well. President Spehar asked if the HVAC program has been launched in Payson. Mr. Pastor replied that Dean Burke and Supervisor Martin are looking at the Payson Campus property as a possible site for a building. Mr. Pastor informed that there is a possibility of doing a CDL Class A Certification if we can find an instructor and get one of the trucking companies to provide us a vehicle. President Spehar stated that he might be able to help.

**F. Update on Funding Strategy/Information/ Discussion**

Member Moorhead informed that the Funding Strategy remains the same. He hopes that the Legislature will include us in the 301 funding.

**G Freedom of Expression Committee/Information/Discussion**

Member Moorhead informed that just recently there was a school district in Phoenix that has run afoul of some real controversy. This had to do with students being told they couldn't wear Trump gear even though it was Celebrate America at school. Member Moorhead stated that the Freedom of Expression we have now would have precluded that from happening because free expression even political is constitutionally protected. He also stated that we may not agree with it but it must be allowed.

Member Moorhead stated that the Policy Letter once approved by the Board is the last piece in terms of the committee work. If a situation comes about where we have to meet, the campus committees could make that decision. At the end of the year a written report must be made to the Legislature and the Secretary of State.

**5. General Information and Discussion of the Same**

- A. The next District Governing Board meeting date will be Thursday April 4, 2019 at 9:00 a.m.
- B. Future Agenda Requests

**6. Adjournment/Action**

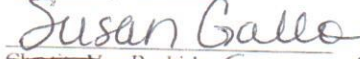
President Spehar stated if there are no further comments or questions related to the work session, he would entertain a motion to adjourn until 10:45 a.m. and reconvene for the regular session.

**Motion 03072019#1**


Vice President Brocker so moved. Member Moorhead seconded the motion. All in favor signify by saying aye. Opposed signify by saying nay; there was no response. Ayes have it (Brocker, Knauss, Moorhead, and Spehar voting in favor). We are adjourned.

Meeting adjourned at 10:35 a.m.

Respectfully submitted,

  
~~Chastity Van Buskirk~~ Susan Gallo  
Recording Secretary

Attest:

  
Jan Brocker  
Vice President - Secretary